

**Village of Rochester  
Board of Trustees  
Regular Board Meeting  
December 13, 2021**

President Suerdieck called the meeting to order at 7:01 p.m. with the Pledge of Allegiance.

ROLL CALL:                   Trustee Carver  
                                  Trustee Eandi  
                                  Trustee Hendrickson  
                                  Trustee Munroe  
                                  President Suerdieck  
                                  Clerk Langdon

ABSENT:                     Trustee Butcher  
                                  Trustee Zobrist

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON NOVEMBER 8, 2021.** *Trustee Hendrickson made a motion to approve the November 8, 2021, minutes. Motion seconded by Trustee Munroe. Unanimous aye vote. Motion passed.*

**APPROVAL OF FINANCIAL STATEMENTS AND BILLS**  
*Trustee Munroe made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Carver.*

ROLL CALL:

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed 4-0.

**PUBLIC FORUM**

Dave Cassens, Elks Lodge 158, presented a check for \$2000 to the Rochester Police Department for the Drug Awareness Program. The Elks is also giving drug awareness brochures for RPD's use.

President Suerdieck reminded the Board the Village Clerk Lynn Langdon has resigned effective December 31, 2021. A new clerk will need to be appointed. Anyone with interest should contact the Village office.

## **PUBLIC FORUM**

None.

## **OLD BUSINESS**

## **PUBLIC WORKS SUPERINTENDENT REPORT – James Foster**

### **Water/Sewer**

- Ameren has reached out to us about a scheduled loss of power at Primary Lift Station. They are replacing a pole that feeds Primary. Generator failed to cycle on 12.07.2021. Altorfer Tech determined that the generator had a faulty board, and a replacement was sent, hooked up and is in service.
- Walberta/Sherry Water Project from years ago still haunts us. Lady was promised grass in ROW. Seed and straw have been placed.
- Our Remote Telemetry Units (RTUs) for the lift stations and the water tower are nearing end of life. They are still 3G technology. New RTUs have been ordered. The new RTUs have dual carrier capability, hopefully this will stop the loss of communications we experience.
- Copper service line between the main and meter developed a leak. Residents called in “water crossing sidewalk” on Heathrow. We were able to repair it easily.
- Water event at 8am on Thanksgiving. The two new employees were present to assist the more experienced employees and learn the process. It went about as well as could be hoped.
- Leaking/damaged fire hydrant on Natick Circle has been repaired. A line-stop, in conjunction with 1 valve kept a boil order confined to one address. Boil order was lifted within days due to first test passing.
- House on West Main that is under construction had an “iron yoke” for a meter setter and would not shut off completely. It has been updated to a copper setter and awaits remodel plumbing to reconnect.
- We have been working on the “Meter Pitss needing work” list.
- The bucket truck had not been inspected in years. Due to the need for it, it has been inspected and deficiencies repaired. Repairs were not cheap.
- Ditching on Circle Drive is almost complete.
- 207 South Walnut is running a 6 inch line for future needs at the building and for Nature’s Child Daycare.
- Initial contact has been made with people on North Oak Hill concerning future sewer main project.
- Cross Connect Survey and Service Line Inventory responses, both required by the EPA, have been coming in. We are not sure of the total response count, but this will be tracked going forward.

- “Leak Checks” have been a topic of many conversations in recent time. The procedure has changed. One thing that has come of this is the need for homeowners to make the Village aware of phone number changes. November re-reads had two customers with over 10k in usage and no valid number to contact them.
- Slabjackers said they do not think they will be able to lift the low manhole in Oak Hills Sub and have declined any attempt.
- Public Works was called in for a sewer backup on Park Street on Saturday, Dec. 11, 2021. Blockage was cleared to allow flow. Clearing of line continued Monday.
- Ameren claimed Public Works did not “use due care” when a gas main was struck on Walker Ridge during an irrigation line install. Illinois Commerce Commission’s investigation concurred with the Ameren assessment, however, as we have had no other strikes against us, we were not fined. A copy of the ICC’s findings is in your Trustee packet.

### **Streets**

- Ameren has been contacted for new streetlight and it appears to have been installed.
- There is a ditch on State Street that a homeowner has been injured on due to them using a riding mower to cut the grass. They were promised the Village would do something about it and nothing has been done to date. We will be looking into this.
- New season banners hung. Holiday decorations have been done. New lights at Village Hall for bushes and a new metal framed decoration have been installed.
- Mill Street Drainage Project still had a culvert we weren’t happy with, this has now been fixed. Restoration work will begin in early Spring.

### **Parks/Property**

- Suttons was at the library/Village Hall with factory representative to investigate issues.
- Story-walk boards are in and have stories for folks to read.
- We are in the process of changing the address for the water tower. It is currently listed as Park Street address. There is not always access off Park Street, so we are changing it to match the other half of the park which is listed as Karen Rose for emergency calls.
- Damage to window at Comfort Station has been repaired.
- Ball diamond signs for Bell and Ramsey Fields have been installed.
- Leathers and Associates representative was here for his inspection. Initial conversation sounded promising, and “it has good bones” was said of inspector.
- The Brush Burn site has been left unlocked by someone with a key. All keys are accounted for, assumption is someone made a copy for their own use. New lock

and keys are security style, requiring permission from Public Works to duplicate, and can only be made at lock provider.

- Muskrats have been observed at Community Park. They are potentially destructive to banks of ponds, undermining the soil and creating cave-ins and sinkholes.
- Public Works was tasked with cleaning of Village Hall/Library bathroom. Someone had an accident.

### **Training/Consideration**

- Public Works attended Sexual Harassment Training with Rochester Township.
- Public Works attended training on water towers hosted by Maguire Iron.

### **Code Officer Info**

- New house on Penacook has passed final inspection.
- Several other projects have been inspected and completed.
- Resumes for new Code Officer Assistant have been sorted and interviews scheduled.

## **POLICE CHIEF REPORT – Chief Sommer**

### **Personnel**

- Due to full enrollments, Julia Meadows was moved to Spring 2022 wait-list for full-time law enforcement academies.
- The School Resource Officer and Part-time Police Officer positions are still vacant, awaiting qualified applicants.

### **Training**

- Officer Doolin completed Crisis Intervention Team (CIT) Training in November.
- Officer Schnell and Officer Todd will be attending Juvenile Officer training next week.

### **Misc.**

- Unit #3 (2011 Chevrolet Impala) was sold by sealed bid on December 1, 2021.
- RPD will be purchasing a 2011 Ford Expedition in replacement of Unit #3.
- “No Shave” fundraising will conclude at the end of December.
- 30 donations were received for the E.L.F.s Program. The program will support 16 families(44 children) this year.

## **VILLAGE MANGERS REPORT**

Deb Elderton – No report

**EXECUTIVE SESSION – Personnel 5 ILCS 120/2(c)(1); Collective Negotiating Matters 5 ILCS 2(c)(2)**

*Trustee Munroe made a motion to move to Executive Session. Motion seconded by Trustee Eandi. Unanimous aye vote. Board moved to Executive Session.*

*Trustee Munroe moved to return to regular session. Motion seconded by Trustee Carver. Unanimous aye vote. Board moved to regular session.*

ROLL CALL for return to session:

Trustee Carver – Present  
Trustee Eandi – Present  
Trustee Hendrickson – Present  
Trustee Munroe – Present  
President Suerdieck – Present

**NEW BUSINESS**

**Ordinances:**

**Ordinance 21-30 Declaring surplus property from Public Works – Martin 12-inch tooth bucket (fits CAT 303.5).** *Trustee Hendrickson made a motion to approve Ordinance 21-30. Motion seconded by Trustee Carver.*

ROLL CALL:

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed. 4-0

**Ordinance 21-31 Ordinance Levying and Assessing Taxes for Corporate Purposed of the Village of Rochester, Illinois for the Fiscal Year Commencing May 1, 2021 and ending April 30, 2022.** *Trustee Munroe made a motion to approve Ordinance 21-31. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed. 4-0

**Ordinance 21-32 Approving amendment to TIF agreement with RDB, LLC.** *Trustee Munroe made a motion to approve Ordinance 21-32. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed. 4-0

**Resolutions:**

**Resolution 21-32 Approving a Collective Bargaining Agreement with the Operating Engineers Local 965.** *Trustee Hendrickson made a motion to Table Resolution 21-32. Motion seconded by Trustee Carver. Unanimous aye vote. Resolution 21-32 Tabled.*

**Resolution 21-33 Accepting the bid of Petersburg Plumbing & Excavating for Oak Hill Road Sewer Extension.** *President Suerdieck requested this item be removed from agenda. Trustee Hendrickson made a motion to remove item. Unanimous aye vote. Resolution 21-33 removed.*

**Resolution 21-34 Approving purchase of new phone system and contract services with AmeriCall.** *Trustee Munroe made a motion to approve Resolution 21-34. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed. 4-0

**Resolution 21-35 Approving the usage of Motor Fuel Funds for Surface Maintenance, Seal Coating and/or Sidewalks for the period of 1/1/2022 to 12/31/2022.** *Trustee Eandi made a motion to approve Resolution 21-35. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed. 4-0

**Motions:**

**Motion approving 60-month Extended Service Contract for Altorfer Generator Warranty for Southeast Lift Station.** *Trustee Hendrickson made a motion approving the 60-month Extended Service Contract for Altorfer Generator Warranty for Southeast Lift Station. Motion seconded by Trustee Munroe.*

**ROLL CALL:**

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed. 4-0

**Motion authorizing Village President to hire Office/Code Assistant for Administrative Office.** *Trustee Eandi made a motion to authorize Village President to hire Office/Code Assistant for Administrative Office. Motion seconded by Trustee Munroe.*

**ROLL CALL:**

Trustee Carver – YES  
Trustee Eandi – YES  
Trustee Hendrickson – YES  
Trustee Munroe – YES

Motion passed. 4-0

**Motion approving sick leave bank donation.** *Trustee Munroe made a motion to approve sick leave bank donation. Motion seconded by Trustee Carver. Unanimous aye vote. Motion passed.*

**Motion approving the appointment of Mike Bunch to join Planning and Zoning Commission.** *Trustee Munroe made a motion to approve the appointment of Mike Bunch. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

**DATES TO REMEMBER**

December 21, 2021 @ 7pm  
December 23, 2021  
December 24, 2021  
December 27, 2021 @ 7pm  
December 31, 2021  
January 10, 2022 @ 6pm

Planning & Zoning  
Village Office Closed  
Village Office Closed  
Committee of the Whole  
Village Office Closed  
Sparks in the Park

*Trustee Munroe made a motion to adjourn. Trustee Eandi seconded the motion.  
Unanimous aye vote.*

Adjourned at 8:07 p.m.

Respectfully submitted,

Lynn Langdon  
Village Clerk